

CASTLE CAMPS PARISH COUNCIL

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MINUTES

FOR MEETING HELD ON THURSDAY 13TH NOVEMBER 2025 AT 7.30PM IN CASTLE CAMPS VILLAGE HALL

PRESENT: Sue Herbert (Vice Chairman), Dan Hoddinott, Lindi Kent, Clive Germany, Chris Basham, Terry Chapman, Cindy Smith & Roy Harper
In attendance: Melanie Laing (Parish Clerk) John Batchelor (County Councillor), Henry Batchelor (District Councillor) & 2 Parishioners

The meeting started at 7.30pm

1. Apologies and reasons for absence. Cllr Biggs sent apologies for work commitments, Apology accepted

2. Approve minutes of meeting Council meeting 11th September 25, proposed Cllr Herbert, seconded Cllr Smith. Minutes were agreed by all and signed

3. Declarations of interest. None

4. District and County Council items of interest.

In addition to monthly reports received

Henry Batchelor

Local plan – Potential sites have been identified for new housing to be created to meet the government's 5 year housing figures of 50k in Cambridgeshire. One close to us is at Grange Farm, Abington with a proposal to be twice the size of Linton. Consultation will be open Dec to Jan '26 with local pop up events

John Batchelor

Unitary Council – At end of Nov local councils must put 3 proposals forward as suggestions of council mergers to the government. Current favourite is South Cambs District Council merging with Cambridge City Council. Parish Council elections will continue as normal but could be redone in 2028

5. Parishioners Question Time. Question as to whether No. 19 bus is ceasing to run - HB to find out

6. Planning

6.1 Parish Council - none

6.2 District Council

Reference	Address	Proposal	Status
25/00208/CLUED	East View Haverhill Road	Certificate of lawfulness under S191 for an existing change of use to garden land.	Awaiting decision
24/00258/CONDA	Brownings Farm Camps End	Submission of details required by conditions 3(a) (Phase 1 desk study), 5 (surface water drainage scheme) and 6 (energy statement) of planning permission 24/00258/FUL	Split decision
25/00469/CONDB	Farm Cottage, Camps End	Information Only Submission of details required by condition 4 (replacements of timber frame members or part members) of Listed Building consent 25/00469/LBC	Conditions discharged in full 20/10/25

6.3 Planning queries and updates

HB to follow up on East View enforcement and Homer Lane build

7. Matters Arising – For information only

7.1 Road safety activity – Speedwatch – **ACTION Cllr Hoddinott** to take on and re activate team. MVAS – data downloaded and generally speed through village is low particularly at School times. Highest speed was 45mph mainly in the early hours CS/DH

7.2 PC website change to .gov – No movement SH

7.3 Ditch on Rec behind houses/nr Chapel has been cleared, New signs needed and polite notes put through adjacent houses to stop using to dump garden waste CG

7.4 Community memorial bench. Cllr Hoddinott has arranged a gathering in the pub with the Prentice family on Sat 27th Nov, has a collection box for donations towards the bench and Clerk has put an article in the Review DH/Clerk

7.5 Highways visit to address – spring, dangerous sign poles, pot holes, new signage for Village Hall to include Play area **ACTION Clerk & Cllr H Batchelor to contact Highways** DH

8. Matters for the council to discuss / vote on

- 8.1 Extending Village Hall Car Park –Cllr Smith has 3 quotes. Figures for tarmac old and creating new extension carpark are between £108 - £145k. PC to create a spec/criteria and all companies need to quote on like for like basis. **ACTION Cllr Smith to do spec. Clerk to contact SLCC re legalities of consultations and ownership of land** CS
- 8.2 School parking – Childlike bollards have been put out recently / traffic warden has visited SH
- 8.3 Request to put Christmas Tree on the Green. All present agreed SH
- 8.4 Village maintenance check to be carried out this month. **ACTION Cllr Chapman to organise** TC/CB/JB

9. Public Rights of Way

RH

- 9.1 Map of landowners / footpaths. Cllr Harper has identified landowners
- 9.2 Collect info on unmarked paths – PC will liaise with landowners and provide marker posts where they are missing

10. Recreation Ground

- 10.1 Seating area – In progress CS
- 10.2 Multisport weeding & cleaning – Quote requested from All Stars Cleaning. **ACTION Clerk to circulate** Clerk
- 10.3 Address playground inspection report items. Caledonia Play have visited and suggested repairs but have not agreed to replace all deterioration. **ACTION Clerk / Cllr Hoddinott to meet at Playground and go through Caledonia's offer. ACTION Clerk - Investigate quotes for quarterly servicing and get quotes for roundabout surface repair** Clerk

11. Finance

The Clerk

- 11.1 Receipts - none
- 11.2 Payments since last meeting

Date	Payee	Item	Amount
30/9	Unity Bank	Service charge	6.00
1/10	M Laing	Clerk wages – Aug	On request
1/10	M Laing	Clerk wages – Sept	On request
1/10	Seagrave Inspection Services Ltd	Playarea inspection 2025	336.00
1/10	Luxsigns Ltd	Balance of war memorial cleaning & lettering	1155.00
1/10	CC Village Hall	Hall hire	20.00
1/10	Country Gardens	Parish grass cutting inv 2653 Jul	895.20
31/10	Unity Bank	Service Charge	6.00
	Royal British Legion	Poppy Wreath & Donation	30.00
	Chapel	Grant towards Graveyard Maintenance	200.00

11.3 Payments to be agreed

Payee	Item	Amount
M Laing	Clerk wages Oct	On request
Community Heartbeat	Annual support for 2 x Defibs	396.00
Country Gardens	Grass maintenance Aug, Sept & Oct	1192.80
Red Side Up	Camps Review printing - Nov	238.00
CC Village Hall	Hall hire	20.00
Shiney's	2 x bus stop clean May & Oct	40.00

The above payments were proposed by Cllr Herbert, seconded by Cllr Chapman. All agreed

11.4 Account balances as of 31/10/25

Maintenance	£15,671
Online account	£20,057
Sinking Fund & Grants	£27,202
Saver account #2	£199

12. Clerks Items

PC laptop is it compatible for windows 11- check serial number and contact Nicom

Would Cllrs like the Rec cut once more this season – All present said no

13. Matters for next Agenda

Oak Tree on Green – pruning

Road markings needed where Nordens have completely cut hedging and trees on brow of hill / Shudy turn
Give way markings needed for junction at bottom of Whitensmere Hill

14. Date of Next Meeting: Planning – 11 Dec / Full Council – 8 Jan

Meeting finished at 9.13pm. Melanie Laing